



BIRCHENSALE MIDDLE SCHOOL

CHARGING AND REMISSIONS POLICY 2018 - 2021

Date adopted by Governors: 20th September 2018

Date of next review: September 2021

No changes recorded reviewed by Chair of Governors on above date and approved and adopted on the above date

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Sue Amor

Birchensale Middle School

Charging and Remissions Policy

Charging Policy (Pupils)

As a Local Authority Community School, charging for school activities is in accordance with the Local Authority Guidelines.

In accordance with the requirements of the Education Reform Act 1988 and s457 of the Education Act, 1996, the governors have adopted the following Charging Policy.

General Principles

There will be no charge made for admission to the school.

There will be no charge made for an activity which is required as part of the National Curriculum.

There will be no charge made for an activity which is an integral part of the syllabus for a prescribed public examination for which a pupil is being prepared by the school.

With the exception of certain specified items there will be no charge made for an activity which takes place wholly or mainly during school hours (as defined by the Governors).

Parents will be required to provide basic personal items of equipment which are to be used solely by their child(ren).

No pupil is to be disadvantaged by parents' inability or unwillingness to pay charges.

Remission of charges

The Governors will seek to remit all or part of any authorised charges for those pupils whose parents are in receipt of appropriate Benefits as defined by the LEA

Activities arranged by a third party

The Governors will not be a party to any transactions between parents and third party organisers of activities.

Governors' discretion for charging

Charges may be authorised at the discretion of the Governors for activities which takes place wholly or mainly outside school hours. Parents will be notified in advance if any charge is to be made.

Voluntary Contributions

Voluntary contributions may be requested in support of any proposed school activity, whether during or outside school hours. Pupils will not be debarred from participation because parents have not made a voluntary contribution. However, where there are insufficient voluntary contributions to make the activity possible, it may be cancelled.

Charging

Charges may be made for the following:

1. Activities or visits where less than fifty percent of the time is during normal school hours.
 - Board and lodging for residential visits.
 - Travel to and from a residential activity if out of school hours.
 - Travel for activities authorised but not provided by the Governors, e.g. from home to placement during Work Experiences.
2. Re-sitting an examination if no further preparation is provided by the school.
3. Entry for public or private examination other than those on the Department for Children, Schools and Families' prescribed list.
4. Materials used in practical subjects when it is agreed in advance that the pupils/parents wish to own or dispose of the finished products (as in Home Economics or Technology). Ingredients may be requested in lieu of cash payments.
5. Individual or small group tuition in playing a musical instrument by a peripatetic teacher except where the playing of that instrument is a direct part of the syllabus of a prescribed public examination. This charge may be requested to cover the cost of the tuition as well as the cost of music and the hire, repair and insurance of a musical instrument.
6. Compensatory charges for loss of or damage to school books, equipment or property which occur as a result of the unsatisfactory behaviour of their child (ren).
7. The Headteacher, Finance Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services e.g. for providing a copy of an Ofsted Report.

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