



# Code of Conduct

**In Class:** *Make it easy for everyone to learn and for the teacher to teach, this includes:*

- Attend every lesson
- Arrive on time
- Bring all the equipment you need
- Begin and end the lesson in a polite and orderly way
- Listen carefully
- Follow instructions
- Work to the best of your ability, and allow others to do the same
- Ask for help when you need it.
- Help each other when it is appropriate but don't distract or annoy anyone.
- Put your hand up to answer a question.
- Be sensible at all times
- Do your homework as well as you can and hand it in on time.

**In General:** *Speak politely and listen, this includes:*

- Treat everyone and everything with respect
- Use a low voice - as shouting is always rude
- Use language which is neither abusive or offensive
- Offer to help others
- Try to understand other people's point of view
- Don't interrupt anybody
- Be silent when required
- Don't answer back.

**Around School:** *Move quietly and gently about the school and keep the school clean and tidy so that it is always a welcoming place, of which we can be proud, this includes:*

- Line up sensibly outside classrooms when asked, or sitting ready to work
- Walk to lessons rather than running, pushing or barging past others
- Be ready to help by opening doors or by offering to carry things
- For safety, please keep to the left along crowded corridors and on stairways
- Take great care of our displays
- Keep the walls and furniture clean and unmarked
- Put all litter in bins (even if this means carrying it until you find a bin)
- Wear the correct uniform at all times
- Report any damage you see to a teacher
- Use toilets, changing rooms and showers in an acceptable way.